

Bradfield Combust with Stanningfield Parish Council

Minutes of the Parish Council meeting held in the Village Hall, Church Road, Stanningfield on Monday 26TH March 2018 at 7.30pm

Present: Councillors - (Cllrs) D Staff (Chair), C Mears, T Langan, M Hinde, M Grimmer, C Walters, M Duchesne, S Jordan.
Borough Councillor - Sara Mildmay-White
County Councillor - Karen Soons

In attendance: Amanda Hinde (Clerk)
2 members of the public present

Those present indicated no intention to film, record, photograph or use social media in order to report on the proceedings of the meeting.

The agenda together with appendices 1 to 5 will be appended to the signed minutes:

1. Apologies
No apologies

2. Declarations of Interest
Cllr Hinde declared his interest in regard to his relationship to the Clerk due to any cheques being signed for the Clerk.
Mr Jez Cladd was co-opted on to the parish council and joined the meeting.

3. Minutes of the last meeting
The minutes of the Parish Council Meeting dated 22nd January 2018 were agreed a true record and signed by the Chair.

4. Borough, County and Community Reports
County Councillor Karen Soons went through her report and she was thanked for her contribution of £1200 towards the village hall extension. She said to keep reporting the potholes and to email her the job numbers and she will chase them up.
Councillor Soons also commented on the email received from a resident in the village regarding the speed of vehicles outside his property. She said she would back any claim that the parish council gives to the resident. It was decided that the parish council would review the emails from the resident and Suffolk County Council and, if agreed, will write to Suffolk Highways backing up the resident's issue.
Borough Councillor Sara Mildmay-White went through her report at the meeting and a copy of the report was distributed to councillors prior to the meeting.

The meeting was adjourned for public question time

There were 2 members of the public present. The question was raised again about the condition of the road around the village green and Cllr Hinde confirmed that this was in hand with Mr B.Colson who would start repairs as soon as the weather picks up. It was also agreed that any further small holes could be repaired by the residents.

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The meeting reconvened.

5. Clerk's report

- (i) The Clerk referred to Appendix 1 recording actions taken on matters carried forward from previous meetings.
- (ii) A further response is needed from Suffolk Highways regarding the speed sign/children playing sign and picket fence.
- (iii) There were no decisions taken under delegated powers since last meeting.
- (iv) Cllr Jordan is awaiting better weather to be able to erect the new neighbourhood watch signs around the village.
- (v) Cllr Hinde discussed the costing of another standpipe at the allotment and it was proposed by Cllr Duchesne and seconded by Cllr Grimmer to carry out the works for this at a cost of approx. £275
- (vi) The adoption of Appendix 2 Risk Assessments was agreed and proposed by Cllr Mears and seconded by Cllr Hinde.
- (vii) The adoption of appendix 5 Asset register was agreed and proposed by Cllr Langan and seconded by Cllr Mears.
- (viii) The Clerk informed the parish councillors that she will be attending the Safeguarding meeting to be held on 3rd May and asked if any one else would like to go and the Chairman D.Staff said he would attend.

6. Planning, Environment and Community

- (i) There were no planning applications received.
- (ii) 3 planning decisions were made by the local planning authority: -
 - DC/17/2621/HH** The Gables, Chapel Road, Bradfield Combust
 - DC/17/2572/TPO** Tree preservation, tree maintenance Bradfield Scout Campsite
 - DC/18/0211/HH** St Cydd Bury Road, Stanningfield.
- (iii) A village Litter Pick in Stanningfield has been arranged by Stanningfield Community Association for Sunday 29th April at 10.00am, meeting outside The Red House. The Clerk will put up notices on behalf of the SCA.
- (iv) A twig clean has been arranged for the grounds at the rear of the village hall on the 7th April at 10.00 am ahead of any planned grass cutting.
- (v) This year the Stanningfield village fete will be held on the 2nd June at 2.00pm and will be combined with the "Fun on the Green" day.
- (vi) It has been noticed that dog mess is becoming an issue around the villages and it was suggested and unanimously agreed that new signs need to go up around the villages. Cllr Mears said he would look in to obtaining them. It had also been noticed that some dog owners are allowing their dogs to run freely over the allotments which is not allowed so Cllr Hinde will put up a sign at the entrance to the allotments stating all dogs must be kept on a lead.
- (vii) The Clerk is awaiting a response from Abbey fire regarding the disputed invoice for works carried out and until a response is received, no further actions will be taken.

7. Finance

- (i) Cllrs agreed that the report of the Responsible Finance Officer (RFO) at appendix 3 be received and that outstanding payments be made.

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- (ii) Cllrs considered and received appendix 4 showing the accounts, budget and bank reconciliation to 28th February 2018.
- (iii) The Clerk informed the Parish Council that a VAT refund claim has been sent off for the sum of £771.06 up to end of March 2018

8. Councillors' reports and items for future agenda

- (i) Cllr Langan informed the parish council that the notice board at Bradfield Combust is in need of repair. Chairman D.Staff and Cllr Mears also said that the notice board outside The Red House still needed repairing along with the broken perpex panel in the bus shelter.

The meeting ended at 9.00 pm

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Chairman 21st May 2018