

# Bradfield Combust with Stanningfield Parish Council

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## Minutes of the Parish Council meeting held in the Village Hall, Church Road, Stanningfield on Monday 24th July 2017 at 7.30pm

**Present:** Councillors (Cllrs) M Hinde, D Staff (Chair), C Mears, Tony Langan, Andy Tucker, Colin Walters, M.Duchesne  
Borough Councillor Sara Mildmay-White

**In attendance:** Amanda Hinde (Clerk)

Those present indicated no intention to film, record, photograph or use social media in order to report on the proceedings of the meeting.

The agenda together with appendices 1 to 4 will be appended to the signed minutes:

### 1. Apologies

Cllr Grimmer sent his apologies  
Cllr Smith sent her apologies  
County Councillor Karen Soons sent her apologies

### 2. Declarations of Interest

Cllr Hinde declared his interest in regard to his relationship to the Clerk due to any cheques being signed for the Clerk.

### 3. Minutes of the last meeting

The minutes of the Parish Council Meeting dated 22<sup>nd</sup> May 2017 were agreed a true record and signed by the Chair.

### 4. Borough, County and Community Reports

County Councillor Karen Soons had sent her report prior to the meeting and this had been emailed to all Councillors. Karen sent her apologies for not being able to attend. Borough Councillor Sara Mildmay-White sent her report prior to the meeting and this had been sent by email to all Councillors. Questions were asked regarding future planning rules and she talked about the Stanningfield Village Settlement Boundary and whilst at the moment there are no plans to change it they could be redrawn in the future. Councillor Mears thanked her on behalf of the Parish Council for her donation towards the Village Events

### The meeting was adjourned for public question time

There were no members of the public present.

### The meeting reconvened.

### 5. Clerk's report

- (i) The Clerk referred to Appendix 1 recording actions taken on matters carried forward from previous meetings. These items are ongoing.

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- (ii) There were no significant matters or items of correspondence not on the agenda and not already drawn to councillors' attention.
- (iii) There were no decisions taken under delegated powers since last meeting.
- (iv) The Clerk updated progress on the completion of obtaining the telephone kiosk on Hoggards Green. Email from payphones stated that we are currently waiting for an engineer to remove the cashbox. This has now been done and we await the completion certificate.
- (v) Came and Company Insurance renewal due and a unanimous vote to take out the 3 year deal. Cheque raised at this meeting.
- (vi) The Clerk discussed a change to the asset register following a comment from the BDO Audit (Appendix 2). This change has been carried out and resubmitted for approval. Once approval is received and the audit completed then the Parish Council will be issued with the final accounts for their records.
- (vii) The Clerk discussed authorising 2 additional Councillors to be cheque signatories. Cllr Tucker and Cllr Walters were nominated and the council unanimously agreed to their being made signatories on behalf of the Parish Council. The Clerk is to obtain the necessary paperwork from the Bank.

## **6. Planning, Environment and Community**

- (i) There were no planning applications received since the last meeting.
- (ii) An Appeal Notice regarding the planning application for the land adjacent to 1 Bury Road has been rejected and an email sent to all Councillors prior to meeting.
- (iii) Speed restriction - no new updates.
- (iv) The Village Hall Car Park lighting is still to be completed .
- (v) Planning conditions regarding the condition of the land behind 4 Bury Road was discussed. The Clerk advised an email has been received confirming the land would be tidied up and the caravans removed within the next six months. A copy of the email was sent to all Councillors prior to meeting.
- (vi) Play Area refurbishment report was given by Cllr Walters. The work has been started but still awaiting completion.
- (vii) A new basketball hoop was purchased for Hoggards Green following consultation with all the councillors. Chairman D.Staff and Cllr C.Mears were thanked for their hard work in putting this up. The Stanningfield Community Association are giving a donation of £300 towards it. It was also suggested by D.Staff and C.Mears that maybe the children from the village who approached the Parish Council about having a basketball for the green maybe able to do some fundraising themselves to get a hard standing put in for it.
- (viii) Cllr C Mears confirmed to the council that replacement nets for the two goals on the green had been obtained and fitted.

## **7. Finance**

- (i) Cllrs agreed that the report of the Responsible Finance Officer (RFO) at appendix 3 be received and that outstanding payments be made.
- (ii) Cllrs considered and received appendix 4 showing the accounts, budget and bank reconciliation to 30<sup>th</sup> June 2017.

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## 8. Councillors' reports and items for future agenda

- (i) The NALC data protection legislation July 2017 was briefly discussed and had already been sent out to all Parish Councillors. It was agreed that the Clerk and the Chairman D.Staff would attend one of the seminars in October.
- (ii) Cllr Walters gave an update on the fire safety policy and risk assessment for Village Hall which is near completion.
- (iii) Cllr Langan had attended a SALC meeting in June and gave a report.
- (iv) Cllr Tucker asked if he could order the remembrance wreaths. This was unanimously approved along with a £10 donation to the Royal British Legion.
- (v) The Clerk was asked to contact St.Edmundsbury Council about the cutting of the newly laid grass to the rear of the village hall as it has been missed on the last two occasions.
- (vi) Cllr Mears proposed to install 2 new cigarette bins for outside the village hall and Gazebo. This was seconded by Cllr Duchesne and agreed by the council. These will be purchased prior to the next meeting.

The meeting ended at 8.30pm

Chairman

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25<sup>th</sup> September 2017